

HANOVER PARKS AND RECREATION DEPARTMENT

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Director: Hank Tenney

Hanover Parks and Recreation Board Meeting Minutes

Meeting Date: Monday, December 12, 2011 at 6:30 p.m.

Members Present: Jeff Graham, Kathy Boghosian, Amy Vienna, Darlene Branche, Dave Parsons

Members Absent: Tom Lyons, Dean Lacy

Staff Present: Hank Tenney, Liz Burdette

MEETING NOTES

1. Approval of November 2011 Minutes

2. Public Input – Bill Young, 2012 Pond Party

The 2012 Occom Pond Party is scheduled for February 11, and Construction Day is February 4. Volunteers are needed! Leaders from the area schools and neighborhoods are welcome. Bill noted plans to subcontract differently this year. Bids will be taken to harvest the ice, bring up shore and cut. Bill is looking for a volunteer liaison to help coordinate the volunteer effort. If anyone is interested please contact Bill or Liz Burdette.

Bill is working on a video of the "250" Project highlighting events of the Upper Valley 250th celebration.

3. Winter Programs

Parent Contacts are on board for all teams. Sherry Colfer is working on schedules and all is working out well. Games begin after the first of the year.

4. Thompson Terrace Playground Report

The Requests for Proposals for the Thompson Terrace playground will be drafted this week. The project will begin in the spring and will take approximately two weeks.

5. Update on Etna Rink

A water line was built to provide water to the rink.

6. Policy Committee

The Policy Committee will be meeting Friday December 16 to discuss both advertising on Hanover Parks and Recreation facilities as well as dedications of facilities. The committee will begin a draft of each policy for review by the board, and both will be presented to the Town Board of Selectmen.

7. Special Events

Circus Smirkus in Hanover! Discussions are underway to bring the tour to Hanover for three days in August 2012 on the Richmond Middle School property.

8. Reports from Directors

Director, Hank Tenney

The Budget Committee met and reviewed the Hanover Parks and Recreation budget before presenting it to Julia Griffin, Town Manager.

The budget went up by \$5400 due to the needed replacement of three computers and one laptop.

The Kids After School Time in Hanover (KAST) will now be part of the Hanover Parks and Recreation budget.

The next Planning Board meeting on January 10 will include a discussion of how the Grasse Fields will be used.

Occupy Dartmouth has requested information about renting space in the Recreation Center for meetings.

Assistant Director, Liz Burdette

The 19th Annual Hanover Turkey Trot on Sunday, November 20 included 223 runners. The weather was great. The Upper Valley Running Club was not able to measure the course for USA Track & Field certification, but will hopefully do so for next year so that the race can be considered a qualifier.

The Make & Take Holiday Gift Party had 36 children participate, and many parents stayed for the event. There were eight volunteers from Youth-in-Action who helped with the party.

There is room for new classes/instructors at the Recreation Center.

Liz reported that the Town Office is working on documenting the process for background checks for employees, camp counselors etc. hired by the Town of Hanover.

Facility Manager, Sherry Colfer

Written report submitted by Sherry

The past two months have been very busy. Basketball season has started so there is a lot of time taken up with scheduling. Non-athletic programs have been slower this fall. There still is a following for the clay classes and fencing is back but the building, drawing and sewing classes have fallen off. We have also lost our guitar program when the Upper Valley School of Rock moved to Woodstock.

The Make N Take Party was a great success as well as the Girl Scout Senior Dinner-Bingo night and the Church teen retreat.

Our renters remain strong. The ILEAD calendar was busier than ever and Gina is offering more of her Middle Eastern Dance classes at the Center. She gave Liz, Jeanne and I comp tickets for her recital and it was a beautiful performance. Reservations for parties are down a bit but it all seems to equal out.

Unfortunately we have to replace part of our Multi-Purpose Room sound system as the filters on the receiver are 8 years old and technology has surpassed their capabilities so we are getting screeching interference. We are also having trouble with our security system. The cameras are still recording but our monitor has failed. Our provider is looking into replacement options.

To-date we have collected reservation revenue totaling \$29,885 for the fiscal year 2011-12. Last year at this time we were at \$23,515, showing an increase of \$6,370 over last year at this time.

KAST Program Director, Nicole Leonard

Written report submitted by Nicole

At the last meeting I reported that we had placed an ad for an outdoor programming specialist which was filled. Ali McDougall took the position and begins with KAST tomorrow. Ali will work Tuesday thru Friday.

Our Dartmouth Staff have left for Winter Break and two college students who live in the area and worked for ASA last school year will be in town this week to begin filling in.

Enrollment & Waitlist:

Enrollment has continued to be fairly steady; we have had children dropping day due to Ford Sayre as I reported last month. To date we have had 11 third graders move from Explorers (grades 1-3) up to Adventurers (grades 4-6) but there is not a 2011-12 waitlist at this time for Explorers; all families have been offered space that requested it. There are currently 17 families on the 2012-13 waitlist.

Activities at KAST:

Clare Brauch, P.E teacher at Ray School, came to KAST to teach Zumba to the kids! Brian Bevacqua from Northeast Adventurers in Windsor VT will be coming to KAST every Wednesday for the next 10 weeks to instruct us in outdoor adventures to include: cross country skiing, snowshoeing, snow forts and sculptures, and outdoor survival.

9. New Business - none

Next Meeting – January 9, 2012 at 6:30 p.m.